



漢翔公司員工道德行為準則

Employee's Statement of Ethics & Compliance

漢翔公司本於誠信經營原則，已訂定誠信經營守則、道德倫理規範及防止內線交易等制度（ESP-MR-001、002、003、SP-MR-012）供全體同仁遵循，重要內容包括：

AIDC has established the regulations for Business Operation with Good Faith, Ethics and Prevention of Insider Trading to be the due guidelines for its employees. All employees should:

1. 本於誠信道德執行工作
1. Perform his/her work with good faith and in compliance with ethical practice.
2. 迴避利益衝突
2. Avoid interest conflicts involving personal affects against AIDC's benefit.
3. 避免利用職務圖利自己或特定人
3. Not use business authorities to grant undue benefit to anyone other than AIDC.
4. 不刺探或洩露營業秘密
4. Not collect or disclose AIDC's trade secrets without the required

approval.

5. 保護公司資產，避免遭偷竊、破壞或浪費

5. Safeguard AIDC's properties and avoid theft, loss, damages and waste.

6. 遵循法令規章

6. Observe the law, orders and regulations.

7. 不從事內線交易

7. Not engage in insider trading.

8. 不得要求或接受饋贈、賄賂等不正當利益

8. Not engage in bribery, solicitation for or acceptance of undue gratuities or any benefit.

9. 若發現違背誠信原則情事，應向安全維護處預防組組長報告(分機 2373)

9. Contact the senior manager of Business Conduct at phone No. 2373 to report violation of any of the above.

本人已瞭解上述內容並承諾遵守公司規定，茲簽名如后。

I, the undersigned, have read and fully understood the above and agree to take my obligation to observe them with good faith.

單位：

帳號：

姓名： _____